

Evr-Green 4000 Activation Worksheet

PLEASE READ ALL STEPS CAREFULLY. FAILURE TO FOLLOW ANY OF THESE STEPS WILL AFFECT THE CUSTOMER'S ACTIVATION PROCESS INCLUDING ASSIGNMENT OF APPROPRIATE WARRANTY AND CLOUD SERVICE TO EACH CHARGER.

Important:

- Installers are required to take a free online course at <https://www.chargepoint.com/partners/installers/>. This course provides installers with a PIN required for pinpointing, and explains the wiring and pinpointing process before installing the stations.
- Before leaving the installation site please complete this worksheet, and either take a photo or scan and email to evrgreen@leviton.com.
- This completed document must be given to the Station Owner or Administrator for the install site. Failure to do so will affect their activation process.
- All information below is required for proper assignment of warranty and cloud services to each charger.

Leviton Order Number	
Installer Company Name	
Installer Contact Name	
Phone Number	
Date	
Purchased From (Distributor Branch Name and Location)	
Years of Assure Warranty Purchased	
Years of Cloud (Network) Service Purchased*	
Station Owner Company Name (Organization Name)	
Physical Station Address	
Station Administrator Name (First and Last)	
Station Administrator Email Address	
Existing ChargePoint Customer ORG ID (If Applicable)	

*NOTE: THIS IS REQUIRED FOR ACTIVATION

Activation Worksheet

ATTACH LABELS FROM UNITS HERE, OR WRITE IN THE NUMBERS.

EACH UNIT REQUIRES A UNIQUE STATION NAME AND STICKER/MAC ADDRESS.

Gateway MAC ID & Password

Number
of ports:



Station Name:

Gateway MAC ID & Password

Number
of ports:



Station Name:

Gateway MAC ID & Password

Number
of ports:



Station Name:

Gateway MAC ID & Password

Number
of ports:



Station Name:

Gateway MAC ID & Password

Number
of ports:



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Gateway MAC ID & Password

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