

Leviton Manufacturing Co and Subsidiaries
Leviton/Network Solutions/Fiber Connect
Leviton/LES (EMC&A–Leviton Energy Management Controls and Automation)
Leviton/S&A (EMC&A–Leviton Energy Management Controls and Automation)
Leviton Contech Lighting
Leviton Intense Lighting

Supplier Shipments
North American
Inbound Routing Guide
Effective: March 23rd, 2023
(Supersedes routing guide of 1/23/2023)

Shipments from International locations, including Canada and Mexico, must contact Import Export Long Beach office at 631-812-6022 for Shipping and Routing Instructions.

To our valued suppliers:

The following pages provide routing instructions that must be adhered to when shipping to Leviton Manufacturing locations or on Third Party shipments **when Leviton is responsible for the freight charges (freight collect to Leviton).**

Part I	Small Parcel – Ground and Air up to 300 lbs.
Part II	LTL–301 lbs. to 8,000 (less than ¼ trailer or 8 pallets)
Part III	Third Party Billing/Drop Ship
Part IV	Over 8,000 lbs. (8 pallets or more - ¼ of trailer)
Part V	Air Freight – over 300 lbs. – Palletized Freight
Part VI	Insurance/Declared Value
Part VII	Handling Fees
Part VIII	Failure to adhere to these instructions
Part IX	Contact Information
Attachment 1	FedEx Account Numbers

Part I Small Parcel – Ground or Air

Leviton Manufacturing Company requires you to ship **FedEx Bill Recipient or Third Party** on all inbound small package shipments; Ground and Air up to an **aggregate weight of 300 lbs.**

Authorized FedEx Services: Ground

FedEx Next Day Air - contact buyer for approval

FedEx 2nd Day Air - contact buyer for approval

Each individual package must meet FedEx weight and size requirements:

150 Pounds maximum weight per package

165" in length plus girth (L + 2H + 2W)

108 Inches maximum length

Please use our FedEx Bill Recipient (FedEx version of collect) ACCOUNT NUMBER shown on Attachment 1 that corresponds to the plant number you are shipping to ("ShipTo;").

When you begin using this program to ship our small package shipments, you MUST include the Purchase Order number on each package address label and input the PO number in reference field # 1 on the FedEx online system.

Part II LTL 301 lbs. to 8,000 lbs. (less than ¼ trailer or 8 pallets)

For all shipments exceeding the previous weight limitations for Small Parcel (ground and air) stated above please route per applicable matrix below.

In addition, if your shipment is below 300 lbs but is palletized, please route via LTL carrier per matrix below. Palletized freight cannot be shipped via a parcel carrier.

Exceptions for Part II and Part III – LTL Freight

Leviton Manufacturing Co., Inc. is utilizing Redwood/Simplified Logistics to manage Less-Than-Truckload (LTL) shipments from your location into our facilities. You will be contacted by Leviton Logistics if you need to be set up on the Redwood system. If you are requested to use Redwood, please make sure to utilize Redwood for LTL. Otherwise, please continue to use the routing guide.

If you have questions about Redwood, please email logistics_supplier@leviton.com

BOL Exceptions for LTL Freight

If you are **NOT** able to create a BOL for a shipment on your own, please email Leviton Logistics at logistics_supplier@leviton.com

The following information **is required** when contacting Leviton for shipment creation:

- Pickup address
- Ship to address
- Hours of operation for freight pickup
- Number of pallets
- Total Weight
- These are optional: pallet dimension & FAK

The below listed Bill To address **only applies to shipments where Leviton is responsible for paying the freight.** Otherwise, use your account bill to address.

Regardless of carrier, Bills of lading must be marked **FREIGHT COLLECT.**
Bills should be sent via EDI from carrier to Redwood (Simplified).

BOL should show billing address as:

Leviton c/o Simplified Logistics
PO Box 40088
Bay Village, OH 44140

and include the Leviton Purchase Order Number; NMFC Item Number; and Class Rating.

Note: Expedited / Time Critical Service – Contact buyer for approval.

Leviton PO number(s) is required on the Bill Of Lading. Please fill in the PO Number(s) that you are shipping. Failure to do so will result in processing charges.

Carrier Matrix: See Page 5 (Collect) and Page6 (Third Party)

This matrix applies to inbound shipments from a Leviton Supplier into a Leviton facility. Find your origin state or region. Look up the inbound state/plant or warehouse number to determine the freight carrier. If you are shipping from and to the same state, check type Intrastate

Use Primary Carrier.

If you have any issue with carrier pickup from your location, please contact logistics team immediately via email logistics_supplier@leviton.com or phone number +1 (631) 812-6542.

INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	San Diego, CA Spanish Springs, NV Tualatin, OR Bothell, WA San Diego, CA	Oak Harbor
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		Tforce
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		XPO Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		ABF Freight
INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	Bloomington, IL	ABF Freight
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		AAA Cooper
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		Dayton Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		XPO Freight
INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	Melville, NY, New Holland, PA	FedEx Freight Economy
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		ABF Freight
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		XPO Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		XPO Freight
INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	El Paso, TX Morganton, NC West Jefferson, NC Lebanon, TN, New Orleans, LA, St.Petersburg, FL, Fuquay Varina, NC	Tforce
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		Southeastern
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		XPO Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		UPS Freight
INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	Northbrook, IL	ABF Freight
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		AAA Cooper
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		Dayton Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		XPO Freight
INTERSTATE	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	Anaheim, CA	Oak Harbor
	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK		Tforce
	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI		XPO Freight
	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV		ABF Freight
INTRASTATE	CA	San Diego, CA	Oak Harbor
	CA	Anaheim, CA	Oak Harbor
	IL	Bloomington, IL	Dayton Freight
	IL	Northbrook, IL	Dayton Freight
	NV	Spanish Springs, NV Sparks, NV	Oak Harbor
	NC	West Jefferson, NC Morganton, NC	Southeastern
	NY	Melville, NY	XPO Freight
	OR	Tualatin, OR	Oak Harbor
	TN	Lebanon, TN	AAA Cooper
	TX	El Paso, TX	AAA Cooper
	WA	Bothell, WA	Oak Harbor
LA	New Orleans, LA	AAA Cooper	
FL	St.Petersburg, FL	AAA Cooper	

Part III Third Party Shipments (Drop Ships)

Third party shipments are defined as shipments from Leviton Supplier directly to a Leviton customer. If a shipment is destined for a Leviton facility; it is considered to be collect.

Regardless of carrier, Bills of lading must be marked

Third Party Billing

Send bill to

Leviton c/o Simplified Logistics
 PO Box 40088
 Bay Village, OH 44140

- FedEx Small Parcel Ground and Air up to 300 lbs. ship via Part I
- **LTL 301 lbs. to 8,000 lbs. – Matrix Below**
- Shipments over 8,000 lbs. ship via Part IV
- Air shipments over 300 lbs. ship via Part V

Use Primary Carrier.

If you have any issue with carrier pickup from your location, please contact logistics team immediately via email logistics_supplier@leviton.com or phone number +1 (631) 812-6542.

ORIGIN ↓ DESTINATION →	West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK	Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI	Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV
West- AZ, CA, CO, ID, MT, NM, NV, OR, UT, WA, WY	Oak Harbor	FedEx Freight Economy	FedEx Freight Economy	FedEx Freight Economy
South- AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, TX, VA, OK	FedEx Freight Economy	AAA Cooper	FedEx Freight Economy	FedEx Freight Economy
Midwest- IA, IL, IN, KS, MI, MN, MO, OH, NE, SD, ND, WI	FedEx Freight Economy	FedEx Freight Economy	Dayton Freight	FedEx Freight Economy
Northeast- CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV	FedEx Freight Economy	FedEx Freight Economy	FedEx Freight Economy	FedEx Freight Economy

Part IV Shipments over 8,000 lbs. and/or 200 cubic feet

Call Central Dispatch at 1-800-421-4214 or email logistics_supplier@leviton.com for routing instructions at least **24 hours in advance**.

Part V Air Service - Over 300 lbs. – Palletized Freight

Next Day Air or 2nd Day Air ONLY

Contact buyer for approval.

Part VI Insurance/Declared Value

Do not insure or declare a value on any shipment. If insurance is requested, the shipper/supplier must pay the carrier. Fees billed to Leviton will be charged back.

Part VII Handling Fees

Handling charges are not approved. These charges will be declined, and a credit required.

Part VIII Freight Chargebacks

These instructions supersede any and all previous routing instructions. Failure to comply will result in chargebacks for the full freight charge billed to Leviton, **plus an administrative fee.**

Part IX Questions

Contact Leviton at:

logistics_supplier@leviton.com

Thank you in advance for your cooperation.